VOCATIONAL HIGHER SECONDARY EDUCATION
APPLICATION FOR TRANSFER OF MINISTERIAL STAFF/ REQUESTED TRANSFER OF PEON

1.	Name of Applicant	:
2.	Designation with name of office in which now working	:
3.	Whether State wise or District wise recruitment	:
4.	Date of first appointment in the Department and (b) commencement of continuous service in the present grade	:
5.	Date from which working in the present station	:
6.	Native place	:
7.	Was the posting to the present station/ Office at request	:
8.	Previous station/District in which applicant was working and period worked at that station	:
9.	Name of three stations to which transfer is required in the order of preference	1. 2. 3.
10.	Whether willing to be transferred to another station in the same Revenue District	:
11.	Ground for the request	:
12.	Whether the applicant is a near relative of jawan and if so whether relationship certificate has been produced with details	:
13.	Signature of the applicant with date	:

To be filled by the Head of Office

14. Remarks regarding the work and conduct of applicant :

15. Whether the disciplinary proceedings have been taken against the applicant pending decision/ punishment inflicted on him etc. with details :

16. Recommendation of the Head of Office :

17. Remarks, if any :

Certified that the particular furnished are verified with the Service Book and found correct.

Signature: :

Name and Designation of the Officer :

Place :

Date :